

Privacy Policy

Glocal Eye Digital Project Management Services (“FindGuide”) and/or its affiliates (“FindGuide”, “we” or “us”) collect information about you when you use our mobile apps, websites, and other products and services (the “Services”) and through other interactions and communications, you have with us. This Privacy Policy sets out the basis on which any information, including any personal data, we collect from you, or you provide to us, will be processed by FindGuide. Each time you access or use the Services or provide us with information, by doing so you are accepting and consenting to the practices described in this Privacy Policy.

I. Scope and Application

This Privacy Policy (“Privacy Policy”) applies to persons anywhere in the world who access or use our Services (“Users”).

II. Collection of Information

Information You Provide to Us

We collect the information you provide directly to us through your access or use of the Services, such as when you create or modify your account, place orders or respond to them, contact customer support, or otherwise communicate with us. This information may include your name, email address, phone number, profile picture, and other information you choose to provide.

Information We Collect Through Your Use of Our Services

When you use our Services, we collect:

- **Personal information** (“Personal Information”): Information that could be used to contact you directly such as name, phone number, and email address.
- **Demographic information** (“Demographic Information”, “Personal Data”): Information that you submit, or that we collect, that is not personal information; this may include, but is not limited to, username, passport data,

education data, device information, including the type of mobile device you use, a unique device identifier (for example, your device's IMEI number, the MAC address of the device's wireless network interface, or the mobile phone number used by the device), mobile network information, your mobile operating system, the type of mobile browser you use, time zone setting, device location, IP address, browsing history information, searching history information, and registration history information.

Information We Collect From Other Sources

We may also receive information from other sources and combine that with Personal Data we receive from you or collect through our Services.

For example: If you choose to link, create, or log in to your FindGuide account with social media (e.g. Facebook), or if you engage with a separate app we may receive information about you or your connections from that site or app.

III. Use of Personal Data

We may use Personal Data that you provide to us or we collect from you to:

- Provide, maintain, and improve our Services, including, for example, developing new features, providing customer support to Users, increasing prevalence, developing safety features, authenticating users, and sending product updates and administrative messages;
- Perform internal administration and operations, including, for example, preventing fraud and abuse of our Services; troubleshooting software bugs and operational problems; conducting data analysis, testing, and research; monitoring and analyzing usage and activity trends;
- Send you communications we think will be of interest to you, including information about products, services, promotions, news, and events of FindGuide and other companies, where permissible and according to local applicable laws; and to process contest, sweepstake, or other promotion entries and fulfill any related awards;
- Notify you about changes to our Services;
- Allow you to participate in interactive features of our Services;

- Keep our Services safe and secure;
- Personalize and improve the Services, including providing or recommending features, content, social connections, referrals, and advertisements.

IV. Storage and Transfer of Personal Data

You agree that we have the right to transfer the Personal Data described in this Privacy Policy to and from, and process and store it in, the United Arab Emirates and other countries, some of which may have less protective data protection laws than the region in which you reside. Where this is the case, we will take appropriate measures to protect your Personal Data in accordance with this Privacy Policy. By submitting your Personal Data, you agree to this transfer, storing, or processing. We will take all steps reasonably necessary to ensure your data is treated securely and in accordance with this Privacy Policy.

To preserve the integrity of our databases, to carry out ongoing Services on your behalf, for research, analytics and statistics purposes, and to ensure compliance with applicable laws and regulations, we retain Personal Information and Demographic Information submitted by Users for a reasonable length of time. FindGuide is not responsible for the accuracy of the information you provide, and will modify or update your Personal Information in our databases upon your request. If required by law or at your request, we will erase or archive from active use your Personal Information. By accessing or using the Services, you do hereby represent and warrant that you understand that all information submitted by you through the Services or otherwise to FindGuide may be used by FindGuide in accordance with applicable laws, this Privacy Policy, and our customer terms of use.

V. Sharing of Personal Data

We may share Personal Data that we collect about you as described in this Privacy Policy or as described at the time of collection or sharing, including as follows:

Through Our Services

We may share your Personal Data with FindGuide guides to enable them to provide the Services you request. For example, we share your name and order details.

Other Important Sharing

We may share your Personal Data:

- With vendors, consultants, marketing and advertising partners, and other service providers who need access to such Personal Data to carry out work on our behalf or to perform any contract we enter into with them;
- In response to a request for information by a competent authority if we believe disclosure is in accordance with or is otherwise required by, any applicable law, regulation, or legal process;
- With law enforcement officials, government authorities, or other third parties to enforce or apply our Terms of Service, to investigate potential breaches or if we believe your actions are inconsistent with our Terms of Service, or to protect the rights, property, or safety of FindGuide or others;
- With third parties in connection with, or during negotiations of, any merger, sale of company assets, consolidation or restructuring, financing, or acquisition of all or a portion of our business by or into another company;

VI. Your Choices

Marketing and Opting Out

FindGuide provides Users the opportunity to opt out of receiving communications from us and our partners at the point where we request information about the visitor. You have the option to ask us not to process your Personal Data for marketing purposes and to remove it from our database, to not receive future communications or to no longer receive our Services.

VII. Changes to Privacy Policy

We may change this Privacy Policy from time to time. If we make significant changes in the way we treat your Personal Data, or to the Privacy Policy, we will provide you notice through the Services or by some other means, such as email. Your continued use of the Services after such notice constitutes your consent to the changes. We encourage you to periodically review this Privacy Policy for the latest information on our privacy practice.

VIII. Cookies

Our website uses cookies to distinguish you from other users of our website. This helps us to provide you with a good experience when you browse our website and also allows us to improve our website and the Services we provide. By accessing and browsing our website, you are agreeing to our use of cookies.

IX. Contact Us

If you have any questions, comments, and requests related to this Privacy Policy or if you have any complaints related to how processes your personal data, please contact us at **care@find.guide**